

# **AGENDA**

## **Administration & Rules Committee**

**Jefferson County Courthouse  
311 S. Center Avenue  
Jefferson, WI 53549**

Wednesday, October 26, 2016, Room 203, 8:30 a.m.

### **Committee Members**

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the September 28, 2016 Committee meeting minutes
7. Approval of the October 11, 2016 County Board meeting minutes
8. Communications
9. LEAN Presentations
  - a. County Board Agenda Process - Corporation Counsel, County Clerk, Administration
  - b. Policy Paradigm - Health Department
  - c. Construction Project Planning - Highway
  - d. Chaotic Files - Land Information
10. Update on preparations for November 8<sup>th</sup> Election – County Clerk
11. Review RFP for Facilitator of the Strategic Plan Update
12. Update on Intergovernmental Agreement with Dodge County for Economic Development
13. Update on Supervisory District 24
14. Discussion and possible action on Task Force assignments – County Board Committee and work flow process (Braughler, Nass, Frank)
15. Financial Reports (September)
  - a. Clerk of Courts
  - b. Corporation Counsel
  - c. County Administrator
  - d. County Board
  - e. County Clerk
  - f. Register of Deeds
16. County Administrator's monthly report
17. Discussion and possible action on tentative future meeting schedule and agenda items (November 30, 2016)  
All meetings in Room 112 at 8:30 a.m. unless noted
18. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.